



Wisconsin Rapids Board of Education
Personnel Services Committee

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

MINUTES

Sandra Hett, Chair
Anne Lee
Mary Rayome
John Krings, President

August 6, 2018

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, and Mary Rayome

Others Present: Brian Oswall, Craig Broeren, Kathi Stebbins-Hintz, Ronald Rasmussen, Kim Kinsey, and Kari Pagel

I. Call to Order

Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointments

PS – 1 Motion by Mary Rayome, seconded by Anne Lee to approve the following professional staff appointments:

Amy Korslin	Location:	Grant Elementary School
	Position:	Teacher
Janice Gerlach	Location:	THINK
	Position:	Counselor
Michelle Waldvogel	Location:	Mead Elementary Charter School/District
	Position:	Counselor/Homeless Liaison
Olivia Roubik	Location:	Woodside Elementary School
	Position:	Teacher
Sarah Durst	Location:	Woodside Elementary School
	Position:	Teacher
Eileen Kelm	Location:	Mead Elementary Charter School
	Position:	Teacher
Kasey Kautzer	Location:	Mead Elementary Charter School
	Position:	Teacher

Motion carried unanimously.

PS – 2 Motion by Anne Lee, seconded by Mary Rayome to approve the following support staff appointments:

Deborah Severson	Location:	WRAMS
	Position:	Special Education Aide – One-on-One
Cynthia Gruen	Location:	Mead Elementary Charter School
	Position:	Office Aide
Marcie Doersch	Location:	Lincoln High School
	Position:	Tutoring and Testing Coordinator
Tonya Hawke	Location:	Lincoln High School
	Position:	Noon Duty Aide

Motion carried unanimously.

B. Resignations

PS – 3 Motion by Mary Rayome, seconded by Anne Lee to approve the following support staff resignation:

Melissa Bonkoski	Location:	Grove Elementary School
	Position:	Special Education Aide

Motion carried unanimously.

C. Support Staff Assignment Adjustments

Athletic Director Secretary Position

The Committee considered a recommendation to increase the number of work days for the Athletic Director Secretary position from 215 days to 225 days. Superintendent Broeren explained the job responsibilities of the Athletic Director Secretary, pointing out the need for work days to be added in order for the individual to prepare for fall sports and other District activities.

PS – 4 Motion by Anne Lee, seconded by Mary Rayome to approve the addition of ten days to the work schedule of the Athletic Director Secretary position.

Motion carried unanimously.

Academic & Career Planning/Volunteer Assistant Position

Kathi Stebbins-Hintz, Director of Curriculum & Instruction, and Ronald Rasmussen, Principal of Lincoln High School, explained that an increase in the scheduled work days for the Academic & Career Planning/Volunteer Assistant position would allow the individual to work on select professional development days as well as days during the summer. Additionally, the increase of 30 minutes of work time on each scheduled day would allow the Academic and Career Planning Center to be open in the morning before the school day begins, providing additional access for students.

PS – 5 Motion by Anne Lee, seconded by Mary Rayome to approve the addition of six additional days and thirty additional minutes for each day worked to the work schedule of the Academic & Career Planning/Volunteer Assistant position.

Motion carried unanimously.

D. Co-Curricular Compensation for LHS Hockey Coaching Positions

The Committee considered a request for the District to begin paying for LHS hockey coaching positions, and the potential compensation rate for said positions.

Kim Kinsey and Kari Pagel, representatives of the South Wood County Youth Hockey Association (SWCYHA), provided the Committee with a history of high school hockey in Wisconsin Rapids. In the past, SWCYHA has been responsible for paying for LHS hockey coaching positions, and is requesting that the District begin paying for the cost for these positions. The Committee elected to table the item so that they could review the document provided by SWCYHA representatives. The Committee also requested additional information about what the savings would be for the athletes, should the District begin paying for the cost of the coaches.

IV. 2018-19 Professional Staff Hiring Update

Mr. Brian Oswald, Director of Human Resources, provided an update to the Committee on the status of hiring professional staff for the 2018-19 school year. Throughout the summer months, a number of professional staff positions have been posted and filled. Two positions currently remain vacant, and the administration is working through the hiring process to secure staff in time for the start of school.

V. Consent Agenda

Motions:

- PS – 1 Professional Staff Appointments
- PS – 2 Support Staff Appointments
- PS – 3 Support Staff Resignation
- PS – 4 Addition of Days to Athletic Director Secretary Position
- PS – 5 Addition of Days and Minutes to Academic & Career Planning/Volunteer Assistant Position

VI. Adjournment

Ms. Hett adjourned the meeting at 6:47 p.m.